

EFFICIENCY AND PERFORMANCE SUB-COMMITTEE – OUTSTANDING ACTIONS

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	May 2016	<p>Staff Suggestion Scheme Officers to report back on the objectives of the scheme, how these could be achieved in future, and how best practice in staff engagement could be determined and implemented.</p>	Deputy Town Clerk	November 2016: update to Efficiency and Performance Sub Committee	Responsibility for this area sits with the Customer Services Delivery Group. Under the auspices of this Group, further work to be considered, incorporating this into wider issues of staff engagement.
2.	May 2016	<p>Publication of an Efficiency Plan At Finance Committee on 20 September, the Chamberlain explained that the Plan would be supplemented by further internal documents to set out the details of the Corporation's efficiency savings, and that that these additional plans would be submitted to the Efficiency and Performance Sub-Committee.</p>	Chamberlain	January 2017: update to Efficiency and Performance Sub Committee	<p>The draft Efficiency and Sustainability Plan for publication to DCLG will be presented to the Court of Common Council in October for approval.</p> <p>A report will be submitted to the Sub-Committee in January 2017, advising of further internal proposals to create efficiency savings.</p>